

UCSC CONFERENCE SERVICES



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Arriving on campus.....

Conference participants should make every effort to arrive within the registration period selected by the conference director. Arriving during this time period will ensure that adequate information is available to each guest regarding accommodations and parking as well as registration materials, maps, and other pertinent information.

For those guests who cannot arrive within the designated time period, special arrangements should be made in advance. Guests should be directed to their associated Conference Office to sign the room roster, obtain keys, meal cards, and parking permits. Guests should be aware that the Conference Office might be some distance from the assigned apartment and parking. Please see the hours posted below for specific information on Conference Office hours.

Guests arriving after 8:00 p.m. Guests should call the *Community Safety Officer* (831-459-2100) at the appropriate college to meet the guests at the college location and let them into their rooms. The guests will not be given a room key but must register with the Conference Office early the next morning (7:00 am) to obtain keys, mealcards, and parking permits. Community Safety Officers are available daily from 7:15 pm – 2:45 am. Please be aware that no one will be available to assist arrivals after 2:45 am.

The UCSC campus is difficult to navigate after nightfall. If guests have a choice, we recommend arriving during daylight hours.

Parking is strictly enforced on campus and parking permits are mandatory at all times. Late arrival guests should obtain a parking permit as soon as possible, either prior to the closure of the Conference Office or at 7:00 am the next morning. Conference permits are valid only in otherwise *unmarked, unreserved* spots (no meters or pay station spots) in designated Conference Parking lots. Not all lots are Conference Parking lots. Parking citations are the responsibility of the conference guest.

Conference Offices Daily Hours:

West CO (College 8, Apt. Building 1, Apt #1101)	7:00 am – 8:00 pm	831-502-7000
East CO (Stevenson College Apt. Building 9, Apt #201)	7:00 am – 8:00 pm	831-502-7002
Central CO (College 10, Amnesty House (R-5), Apt. #5130)	7:00 am – 8:00 pm	831-502-7004

Approximate driving times to Santa Cruz:

San Jose Airport: 45 minutes
San Francisco Airport: 1hr 20 minutes
Oakland Airport: 1hr 45 minutes

Airport Transportation Information: <http://taps.ucsc.edu/airports-travel/airport-shuttles.html>

General Transportation Information: <http://taps.ucsc.edu/airportstravel.html>

Santa Cruz Metro Transit District: <http://www.scmttd.com> (use Trip Planner for destination info)

Campus Shuttles: free shuttles operate on campus Monday-Friday from approx. 7:00am until 10:00pm (Please stop by the Conference Office for route information)